

General Meeting, Perth Anime Convention Inc, November 1st, 2015

Open meeting at 1.08pm

Attendance:

Christina Lee,	President	Apologies given due to illness.
Kim Fenwick,	Vice President	Present
Cassandra Spencer	Secretary	Resigned
Janakan,	Treasurer	Present
Joshua,	Panels	Present
Liane Allen,	Marketing,	Present
Garry	Events	Apologies given due to Work.
Christina Lee	Traders	Apologies given due to illness
Garry	Logistics	Apologies given due to work.
Ben	Competitions	Leave of absence

Reports:

~ President: Absent but Kim Fenwick reads a written report, presented at the end of Reports. Christina sends her apologies due to illness. Christina announces & confirms our next convention, suggesting the name Mini-Wai-con. Confirms the board is working on ticket pricing now. Speaks about how John Robertson, Wilson Law and Eugene O'Sullivan came to consult on Wai-con during our last Board Meeting. Announces the two new board members, Liane Allen (Marketing) & Kim Fenwick (VP). Announces the resignation of Cassandra Spencer due to personal reasons.

Action Item: Christina will contact our sponsors & traders from past events to consider future sponsorship on Mini Wai-con.

~ VP Report: Talks about joining the board & working on overdue tasks. Speaks about board Communication & positive outcomes towards resolving these past issues. Wai-con entertainment is planned & organised. Antisocial Yakisoba would like to perform and they are considering performing at the Opening Ceremony. The Ball will have a DJ from Neko Nation & a live Band+Singer, Darkyra. Speaks of their first album being a Anime inspired piece. Ball details & Planning are confirmed, including ticket pricing. The catering company will be the same as last years, due to high compliments from attendees. The Catering company will also be engaged to provide an open bar (free drinks), including Soft drinks, Juice, Water, Wines, Champagne, Spirits & Mixers. The Catering company will also provide licensing, Approved Manager, serving staff & monitor ID's for those consuming alcohol. Confirmed the Venue by-laws include allowances for a bar so long as it's properly managed & licensed. The Ball's expenses require a breakeven point of 40-45 attendees to break even, once decorations have been considered. The new Ball Venue has 180 seating capacity for the ball, so we can increase possible ticket sales. Previous ticket sales were 3 public tickets & 4 give aways.

Talks about Venue for Wai-con having an open outdoor area, which has shaded pagola areas, open spaces suitable for outdoor Marquees & outdoor activities/competitions. Confirms affordable Marquee costs.

Panic has Public Liability Insurance in place for one year with a greatly reduced cost from last year's quotation. Wai-con & Ball events can be announced once last details are finalised in the Board Meeting today, after the General Meeting.

Action Item: Organise Trybooking Ball Ticket Refunds & contacting the members about their refunded tickets.

Action Item: Consider Paper Plane Competition.

~ **Treasurer Report:** Public Liability Insurance has been paid. Our current budget allows us to pay out all outstanding debts & invoices. But the bank requires an exchange of Signatories before this can be actioned. Our remaining budget will cover future advertising costs for our smaller events & Wai-con itself – plus a cashbox float.

Action Item: Exchange Bank Account Signatories with resigned & new board members.

~ **Marketing Report:** Discusses the Website requiring updating. Discusses how despite all our recent facebook posts, our facebook stats are up. PANiC is receiving 20-25 new likes per week. And Trader's inquiries for Wai-con. Mentions putting up pre-sales up early as possible.

Action Item: Create Facebook Events for Wai-con & Ball.

Action Item: Website Updating.

~ **Panel Report:** Presently talking to guests for Wai-con. Considering Guest inclusions & Wai-con Panels. Will continue discussions & start final negotiations.

Meeting break 1.34pm

Meeting re-started 1.36pm

Agenda Item: Finalisation of Audit:

PANiC has finished working with the Department of Commerce and their Auditing of PANiC's current activities. The Department of Commerce are happy with the current Board's records practices and procedures. But they have advised PANiC to request a Police Investigation into prior activities. Any Police Investigation will take an unknown amount of time – possibly years. Due to missing documentation, PANiC is unable to confirm past events. There is a possibility of insurance coverage, but this is unlikely.

Action Item: To publically Announce Audit Results. Also to request everybody not to create hearsay nor public disturbance over this matter. We do not wish our members to inadvertently interfere with the Police investigation.

Action Item: Request Police Investigation at the earliest opportunity.

Agenda Item: Wai-con & Ball announcement:

Wai-con will next be held on the 13th February, 2016, at the Cannington Show Grounds & Exhibition Centre. The Ball will also be held on the same date, as an After Party to Wai-con itself. We have booked both Pavilions for this event & we will shut one down early to provide time for a change over from Convention Hall to Ballroom & Grand Dining Hall. The number of Ticket sales will determine which hall is utilised for the evening.

The Venue's Second Hall is planned as a chill out zone – Gaming, Maid Café, Screening & similar events being planned to occur in or around it.

Publically consideration was requested for utilising Outdoor Marquees during the Ball, to expand the Ball's available space. This will be considered during future meetings. At present, the larger hall allows ~120-150 ball Attendees as well as offering two kitchens to the catering staff to utilise for serving meals & bar.

The Ball Menu has already been planned out – with considerations made for a almost entirely Gluten Free Menu (Bread Rolls & some desserts will contain Gluten but these can be placed separately). Nut free & Vegetarian options have also been considered. Whilst we received one or two Vegan requests, the preferred catering company of the previous year doesn't cater to Vegan dietary needs.

Action Item: Create a Trybooking & Facebook Event ASAP.

General Items:

Security: In response to Public question, it was stated that the Bank account now requires a minimum of 2 signatories to process any transaction – including online banking. With the exception of petty cash, no money can be removed without two Signatories to be held responsible for the transaction. Currently PAniC also employs receipt books & online back ups for financial matters. PAniC has no Credit Card at present.

Arcade Event: There was an issue accounting for attendance numbers. It appears that several tickets were sold without a receipt being created. The final count appears to be about 25 attendees. The event was successful enough to ensure our future advertising printing expenses can be covered.

Action Item: Consider purchasing a Wai-con Stamp to help mark who has paid for a Event & is allowed to freely enter/re-enter a venue during a live event.

Cosplay: There is public concern for Favouritism during Cosplay Competitions recently held by other conventions. Eugene suggests creating different levels of Cosplay Standards – Amateur & Professional, as well rules prohibiting winning costumes from being reused in future competitions. This has been successful in the past. But smaller conventions limit this procedure due to lack of entrants.

Public Rumor: It has been made clear to the board that rumours were stating our Game City Arcade Event was cancelled. PAniC's currently active Facebook presence will help combat this but there was considerable public concern to find the source of these rumours. However, the board cautioned such action as it might cause public disturbance or possibly even false testimony. No investigation should be taken into a heresy matter.

Vote: Presented by Kim Fenwick, Seconded by Liane Allen, Passed (10 Yes, 2 Abstain). To create a Facebook Announcement in regards to these rumors, the success of the Game City event, also

reasserting any concerned members to be directed to ask PAniC directly about their concerns. Also to publically request the rumor mill to stop.

Consider the noise for traders and get to other events.

Closed meeting 2.26pm